Adding a Class

To add a class or classes to your schedule or start creating a new schedule,

1. Log in to MyUNT if you haven’t already.

2. Click the For Students tab (below).

3. Click Register Add/Drop (below).
4. Click the term for which you want to add a class (below).

Enrollment

Select Enrollment Term

Clark Kent

You are eligible to view and/or modify enrollment information for the terms listed below. Click the appropriate Term to do so.

<table>
<thead>
<tr>
<th>Term</th>
<th>Academic Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>2004 Fall</td>
<td>Undergraduate</td>
<td>University Of North Texas</td>
</tr>
<tr>
<td>2004 Spring</td>
<td>Undergraduate</td>
<td>University Of North Texas</td>
</tr>
</tbody>
</table>

Note: If MyUNT tells you are not eligible to register for the term you chose,
1. Check to make sure you chose the correct term.
2. Go to Seeing When You Can Register.

5. Click Add Classes (below).

Enrollment

View My Schedule 2004 Fall

Clark Kent
Undergraduate University Of North Texas

Our records indicate that you are not enrolled in any classes for this term.
To enroll in classes for this term, click ADD CLASS(es).
To select a different term, click RETURN TO TERM SEARCH.

Looking Up Classes

To look up a class for which you want to register,
1. Click beside the first empty box (below).
2. Type the class’ subject code and catalog number (below).

Add Classes

Basic Class Search

Institution: NT752 University Of North Texas
Term: 1040 2004 Fall

Select at least 2 criteria below then click Search to see the results.

Subject: [ ] ENGL English
Catalog Number: 1310

Exact Match

Open Classes Only
Open Entry/Exit Classes Only

Description:

Course Component:
Course Career:
Session:
Campus:
Location:

Search Advanced Search Return to Add Classes

3. Click Search, and you’ll see a list of classes. Note that you can see the available seats for the class and the Class Details link (below).

4. Scroll through the list until you find the class you want to take.
5. Click the Class Details link to see important notes about the class. For example, you could make sure that the class has no pre-requisites or that the class is not for University Honors students only.

6. Click to the left of the class to add the class (below).

Note: If you see the Class Enrollment Options screen at this point, see Adding a Class with Co-Requisites, Permission Numbers, or Variable Hours.

7. Repeat steps 1-6 above to add as many classes you need.

8. Click (below), and you will have added the class(es) to your schedule.