

# myUNT – Authorize Payers

From the **Authorize Payers** page (see below), you can provide additional individuals (parents, grandparents, employer) access to make payment on your student account. (You will need to provide the authorized payer(s) with the amount owed on your account. Authorized payers can make payments on a student's account by going to <http://essc.unt.edu/saucs>, then following the link to the **QuikPAY™ User Login** page.)

myUNT  
Web services portal for the UNT community

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**Authorize Payers**  
Make Payment  
Payment History

Through QuikPAY™, you are able to authorize others to make payments to your personal accounts.

- To create a new authorized payer, please click "Add New" button.
- To modify a currently authorized payer, please click "Edit" icon.
- To delete a currently authorized payer, please click "Delete" icon.

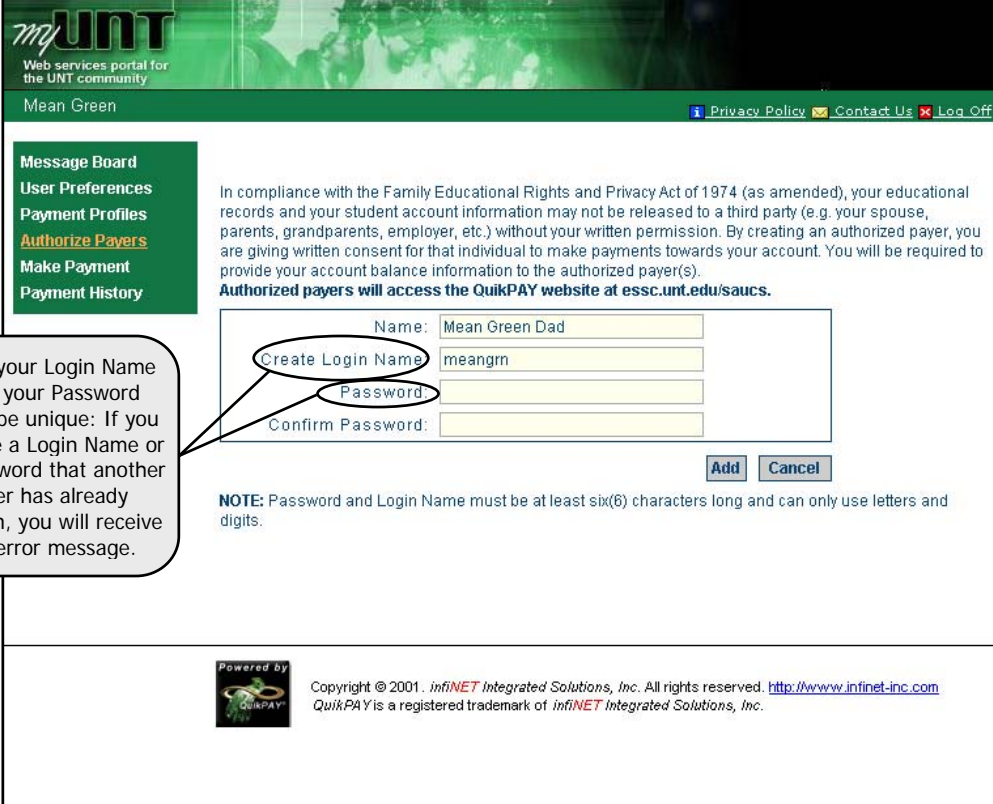
Edit	Delete	Name	Login Name
--No Authorized Payers Saved--			

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## Add an Authorized Payer

To add an authorized payer,

1. While on the **Authorize Payers** page, click **Add New**.  
The screen below will display.




The screenshot shows the 'Add New' form for an authorized payer. The form is titled 'Add New' and is located on the 'Authorize Payers' page. The form fields are:

- Name: Mean Green Dad
- Create Login Name: meangrn
- Password: [Redacted]
- Confirm Password: [Redacted]

Buttons: Add, Cancel

**NOTE:** Password and Login Name must be at least six(6) characters long and can only use letters and digits.

**Warning:** Both your Login Name and your Password must be unique: If you choose a Login Name or a Password that another user has already chosen, you will receive an error message.

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2. Enter the information requested in the fields.
3. Click **Add**.

The new payer has now been added to Mean Green's list of authorized payers.

## View Your Existing Authorized Payers

When you access the **Authorize Payers** page, you will see a list of your existing authorized payers.

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[Add New](#)

Edit	Delete	Name	Login Name
		Mean Green Dad	meangrn

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