

**Hazlewood Exemption Application Packet for
Previous Exemption Recipients (Veterans and Dependents)**

Form HE-P and Instructions

Hazlewood Exemption Application Packet for Previous Exemption Recipients (Veterans and Dependents)

Eligibility Requirements and Documentation

In order to qualify for a tuition and partial fee exemption through the Texas Education Code 54.203 (known as the Hazlewood Act), a person must meet all program requirements. The following is a list of program requirements and how they are documented.

Program Requirement	Application Questions	Vet Documentation	Dependent Documentation
Citizen of Texas when you entered the service, which includes being a resident at that time.	N/A Information is already on file at the school for continuing students.	N/A	N/A
Resident at the time you use the exemption	N/A	The Hazlewood administrator will check your current residency classification by the institution.	The Hazlewood administrator will check your current residency classification by the institution.
Have an honorable discharge or separation from service or general discharge/separation under honorable conditions	N/A DD214 already on file (Veterans) Not relevant to dependents.	Copy of DD214 already on file at your institution	N/A
Service during a relevant time in history and/or for at least 181 days (See Attachment 2 for a list of the relevant times)	N/A DD214 already on file (Veterans) Not relevant to dependents.	Copy of DD214 already on file at your institution	N/A
Not in default on a loan made or guaranteed by the state or federal government	Question 7	Institution verification through national and state loan clearinghouses	Institution verification through national and state loan clearinghouses
Available federal veterans education benefits cannot exceed the potential value of the Hazlewood exemption (tuition and fees less property deposit and student service fees) for the individual.	Question 8 and 9 for veterans Question 8 only for dependents	VA letter already on file at school, unless vet has served active duty since your DD214 was issued, in which you need a new letter from Muskogee Oklahoma (1-888-442-4551)	N/A Benefit letter from VA. Already on file at your school.

Instructions for Completing the Application for Previous Exemption Recipients.

- Questions 1-3 Self-explanatory
- Questions 4 This is just to help the Hazlewood Administrator know which documents should be on file. If you are a dependent child of a deceased or disabled member of the Armed Forces, please give the name and social security number of the member.
- Question 5 If you have never used the Hazlewood Exemption you should not be completing this form. If you are a veteran and have never used Hazlewood, you should be using form HE-V. If you are a dependent and have never used Hazlewood, you should be using form HE-D.
- Question 6. Since your eligibility for the exemption lasts for 150 hours, your current institution may need to contact your previous school to make sure it has an accurate count of your remaining hours of eligibility.
- Question 7. Persons who are in default on a loan made or guaranteed by the federal government or state of Texas may not use the exemption. If you answer “yes” to this question, you cannot use the exemption. Your institution will verify your response to this question.
- Question 8. To use the exemption, a veteran’s or dependent’s federal veterans’ education benefits cannot exceed the potential value of his/her Hazlewood exemption (tuition and fees other than property deposit and student service fees). If he/she still has federal veterans’ education benefits available, he/she must use them first or while using the Hazlewood exemption. As a continuing user of the exemption, you already have a letter on file.
- Question 9. (For veterans only; not for dependents.) If you have served active duty since the issuance of your DD214 you may be eligible for additional federal veterans’ benefits. You need to contact Muskogee Oklahoma to acquire a current VA benefit letter. They can be reached at 1-888-442-4551.

Documents to Submit.

To apply for a Hazlewood Exemption, you must submit the following documents to your institution:

1. **The Hazlewood Exemption Application for Previous Recipients**
2. **Benefits letter from Muskogee, Oklahoma – *only required of veterans who have served additional active duty since their DD214 was issued.*** Used to verify that you have used up your federal veterans education benefits.

Hazlewood Exemption Application for Previous Exemption Recipients (Veterans and Dependents)

Each person who has previously received an exemption through the Hazlewood Exemption Program (Texas Education Code 54.203) and who wishes to receive an additional exemption through the program must complete and sign the following application and submit it, with proper documentation, to the Hazlewood Administrator of his/her institution.

Part A. Basic Applicant Data

1. Name _____ 2. Social Security Number: _____
last, first, middle initial
3. Term for which you are applying for the exemption: _____ / _____
(fall, spring or summer) / year
4. Are you applying as a Texas veteran, or as a child of a Texas service member?
 Texas veteran child of Texas service member
 If applying as the child of a service member:
 Name/SSN of service-member parent: _____ SSN: _____
5. Last term in which you used the Hazlewood exemption: _____ / _____
fall, spring or summer) / year
6. Name (not initials) of the last school where you used it: _____
7. Are you currently in default on an education loan made or guaranteed by the state of Texas or federal government? yes no NOTE: Your answer will be verified by your inst.
8. Are you currently eligible to receive veterans' benefits under Title 38, U.S. Code, Chapter 30, 32, 35 or Title 10, U.S. Code, Chapter 1606 or 1607? yes no
9. (For veterans only.) Have you served any active duty service since your discharge from the service?
 yes no

Part B. Certification and Consent

My name is _____ and I am applying for an exemption from payment of tuition and certain fees under Texas Education Code, Section 54.203 (The Hazlewood Act). I understand that I may be entitled, under the law, to this exemption for up for 150 semester credit hours at Texas public institutions of higher education. For the purpose of accumulating the total number of hours for which I receive this exemption, I am granting permission to any institution in which I have enrolled or will enroll to release current semester and historic credit hour information to the Texas Higher Education Coordinating Board ("Board") and am granting permission for the Board to share such data with any institution that I might attend. I hereby certify the information I have provided is true and correct and I understand that failure to provide accurate information may result in penalties, including reimbursement to the institution.

Signature

Date

For Institution Use Only

Approved (initials) _____	On file: DD214 DD1300 Ratings Decision Letter	VA letter on file <input type="checkbox"/> yes <input type="checkbox"/> no
Term VA benefit amnt : \$ _____	In default: <input type="checkbox"/> no <input type="checkbox"/> yes	Resident now? <input type="checkbox"/> yes <input type="checkbox"/> no