



DISCOVER THE POWER OF IDEAS

Student Accounting and University Cashiering Services

# eRefund Deposit Authorization

Your authorization will remain active unless you cancel it. You do not need to complete a new application each semester.

- New Student Application
- New Parent Application
- Update Account Information
- Cancel Authorization

**You must attach a voided check. Processing may take up to three weeks.**

I hereby authorize the University of North Texas to initiate deposits (credits) of excess refunds, after all tuition, fees and blocks are paid, and/or corrections to previous credits to the financial institution indicated below. This authority is to remain in full force and effect until I revoke it by giving 10 days prior written notice to Student Accounting and University Cashiering Services at the location listed above. I understand that notification of all electronic funds will be sent to the e-mail address provided by the University or mailed to my billing address. I understand that if I withdraw from the University prior to the first class day of any term, any financial aid funds which have been posted to my student account from which I accept a refund will require me to return the full amount of refund to the University. I authorize the University to assign any unpaid amount of tuition and fees or financial aid funds to a collection or credit reporting agency or agencies for the purpose of collecting the amount at the option of the University. I promise to pay all attorney's fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due.

**Student/ EMPL ID #** \_\_\_\_\_

Student's Last name (printed) \_\_\_\_\_

First Name (printed) \_\_\_\_\_

**Parent Information- For Parent Loan Refunds:**

Parent's Last Name (printed) \_\_\_\_\_

First Name (printed) \_\_\_\_\_

**Your bank account information:**

**Bank Name:** \_\_\_\_\_

**Routing Number:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

**Account Holder's Name:** \_\_\_\_\_

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



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## **eRefund Program**

### **Why sign up for eRefund?**

- **You no longer have to wait for your refund to come in the mail.**
- **Electronic refunds are simple and convenient.**
- **Student Accounting will electronically deposit any refund directly into your account at the institution of your choice in the United States.**
- **Refunds are sent twice a week (except during Registration periods, they are transmitted daily) by Student Accounting and should appear in your bank account within 48-72 hours.**

### **eRefunds in 3 Easy Steps:**

- 1. Complete the authorization form**
- 2. Attach a voided check**
- 3. Check your Eagle Mail account for confirmation of your deposit**

### **Questions:**

#### **Contact:**

**Student Accounting**

**By phone: (940) 565-3225**

**By e-mail: Submit your questions at [unt.custhelp.com](http://unt.custhelp.com)**

**Website: [essc.unt.edu/saucs](http://essc.unt.edu/saucs)**

#### **Return form to:**

**Student Accounting and Cashiering Services Room 105**

#### **Or mail to:**

**UNT Student Accounting**

**P.O. Box 311242**

**Denton, TX 76203-0620**