Accessing SRI Scores & Alerts

SRI scores and alerts are housed in EIS

In order to access SRI scores and alerts, you must first have proper EIS access. To receive the necessary EIS access, please follow the steps below:

1. Complete FERPA Training (www.unt.edu/ferpa)
2. Submit your FERPA training completion document (with approval signatures) to the Registrar’s Office. Fax# 940-565-4463
3. Complete the EIS Update Authorization Form- Fax to the Academic Readiness Office to the attention of Dr. Dale Tampke

After FERPA training has been completed and your EIS form has been submitted and processed, you will be able to access student SRI data via the Early Alert System.

Navigation:
1. UNTS NTSR Processes>Registrar’s Office Scheduling>SRI Processes> Early Alert Data Page:

   **Early Alert Data Page**
   Enter any information you have and click Search. Leave fields blank for a list of:

   - Find an Existing Value
   - Add a New Value

   **Academic Institution:** begins with [ ]
   **Term:** begins with [ ]
   **EmplID:** begins with [ ]
   **Academic Career:** = [ ]
   **Instructor ID:** begins with [ ]
   **Student Name:** begins with [ ]
   **Last Name:** begins with [ ]
   **First Name:** begins with [ ]
   **Instructor Name:** begins with [ ]

   - Include History [ ]
   - Correct History [ ]
   - Case Sensitive [ ]

2. Input the emplid or first/last name of the student in question to search for the record
3. You will be directed to a page similar to the one below
### Program and Plan Information

<table>
<thead>
<tr>
<th>Degree</th>
<th>College Description</th>
<th>Program Description</th>
<th>Plan Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 BS</td>
<td>College of Education</td>
<td>Education</td>
<td>Kinesiology</td>
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</tbody>
</table>

### New Student Information

<table>
<thead>
<tr>
<th>Application Nbr</th>
<th>Admit Type</th>
<th>Status Date</th>
<th>Overall Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>1</td>
<td>Not Complete</td>
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</tbody>
</table>

### Course Information

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Class Section</th>
<th>Class Nbr</th>
<th>Subject Area</th>
<th>Catalog Nbr</th>
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</thead>
<tbody>
<tr>
<td>1 005231</td>
<td>005</td>
<td>22019</td>
<td>PSCI</td>
<td>1040</td>
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</table>

### Award Information

<table>
<thead>
<tr>
<th>Award Year</th>
<th>Term</th>
<th>Award Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SRI Scores

- Academic General
- Goal Commitment Study
- Communication Social Skills
- Social Activities Academic Self Confidence
- Readiness

### Alert Information

- **Effective Date**: 03/23/2009
- **Relationship to Student**: Professor or Instructor
- **Reason for Alert 1**: Poor Performance on Quiz/Exam
- **Reason for Alert 2**: 
- **Reason for Alert 3**: 
- **Other Reason**: None

- **Communicate with Student**: None
- **Copy of Referral**: None

### Follow-up Information

- **Effective Date**: 03/23/2009
- **Office Information**: Needs tutoring help and I gave her LC's resources
  - Initial Contact
  - Personal Follow-up
  - Referral
  - Unable to reach student
  - No response from student
  - Student completed intervention